

◆ Marondera University of Agriculture Science and Technology Admission Process

Step-by-Step Instructions for MUAST Prospective Students

University Admissions Application Guide

- For Prospective Students
- Intake: August 2025 and Beyond
- Prepared by: ICT Office
- Date: 11/11/2025

Navigate the admissions process with clarity and confidence.

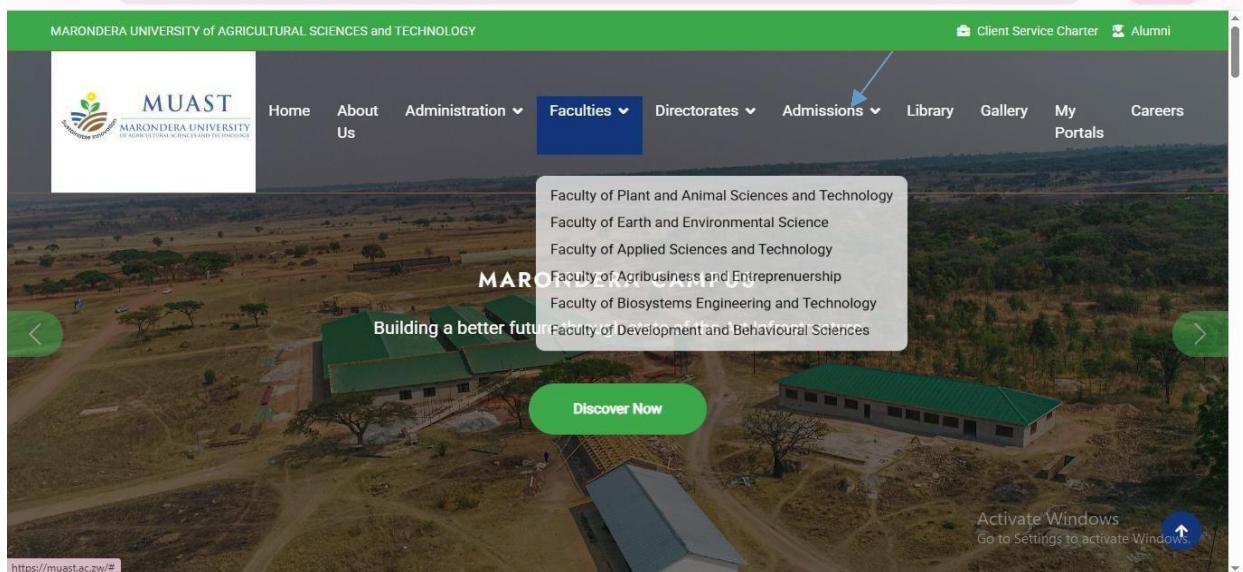
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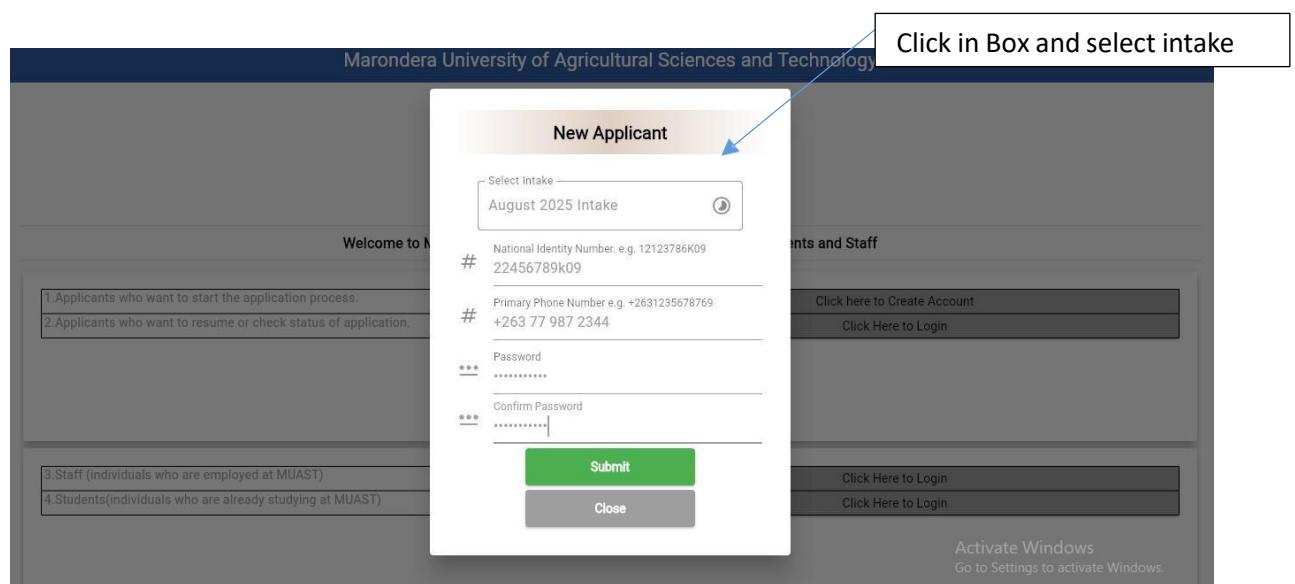
Step 1: Access the Admissions Portal

- Go to the university's website: <https://muast.ac.zw/>.
- Click on the “Admissions” and select the “Apply Now” section.



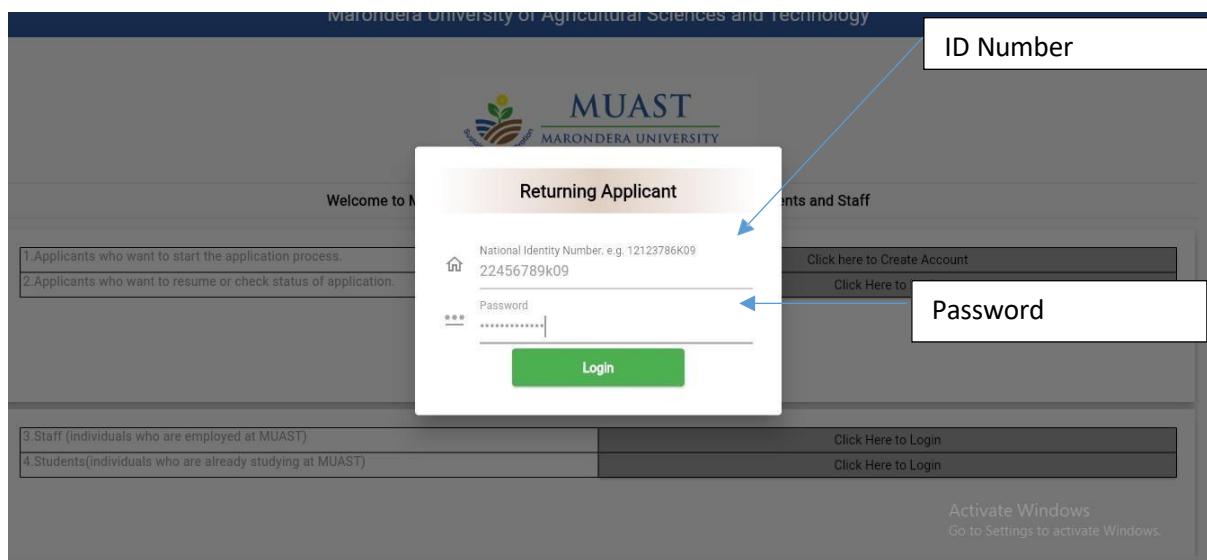
Step 2: Create Your Applicant Account

- Choose the appropriate intake period (e.g., August 2025), enter the required information, and submit to create your account.



Step 3: Sign in to Your Applicant Account

- Sign in with a valid national ID and secure password



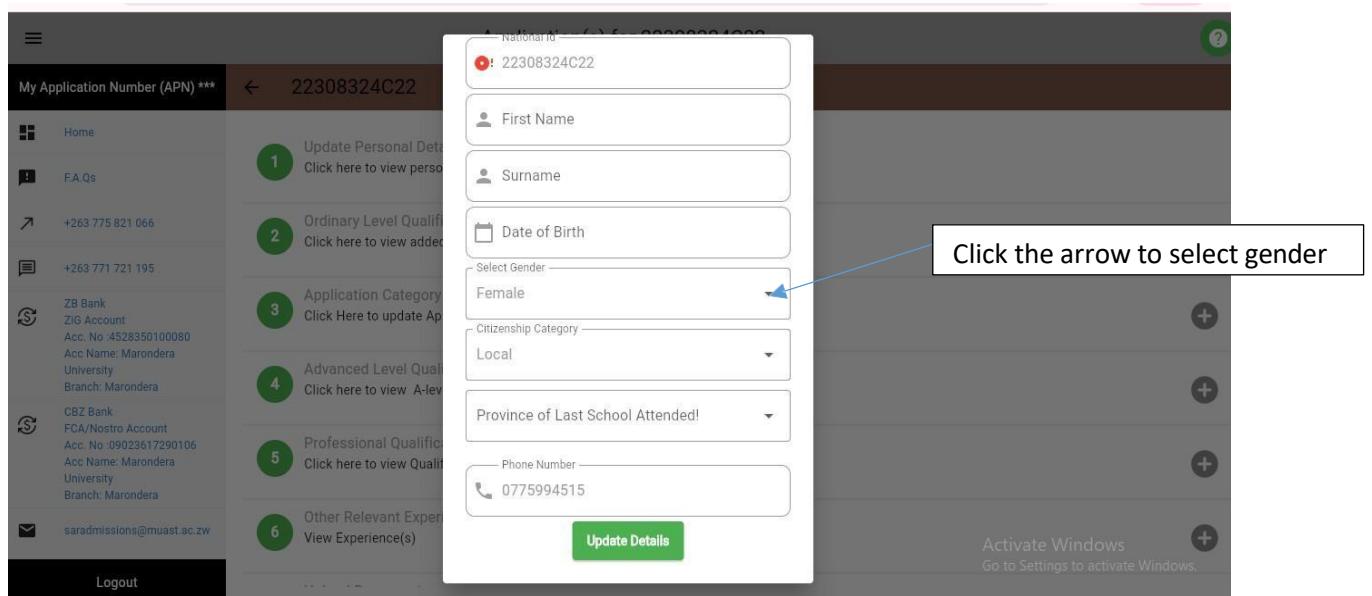
The screenshot shows the MUAST applicant login interface. A modal window titled 'Returning Applicant' is centered, asking for a 'National Identity Number' (22456789K09) and a 'Password' (*****). The 'ID Number' and 'Password' fields are highlighted with white boxes and arrows pointing to them from the left. The background shows a 'Welcome to MUAST' banner with options for applicants, staff, and students.

- Log in to begin the application process.

Step 4: Fill Out the Online Application Form

Include the following details:

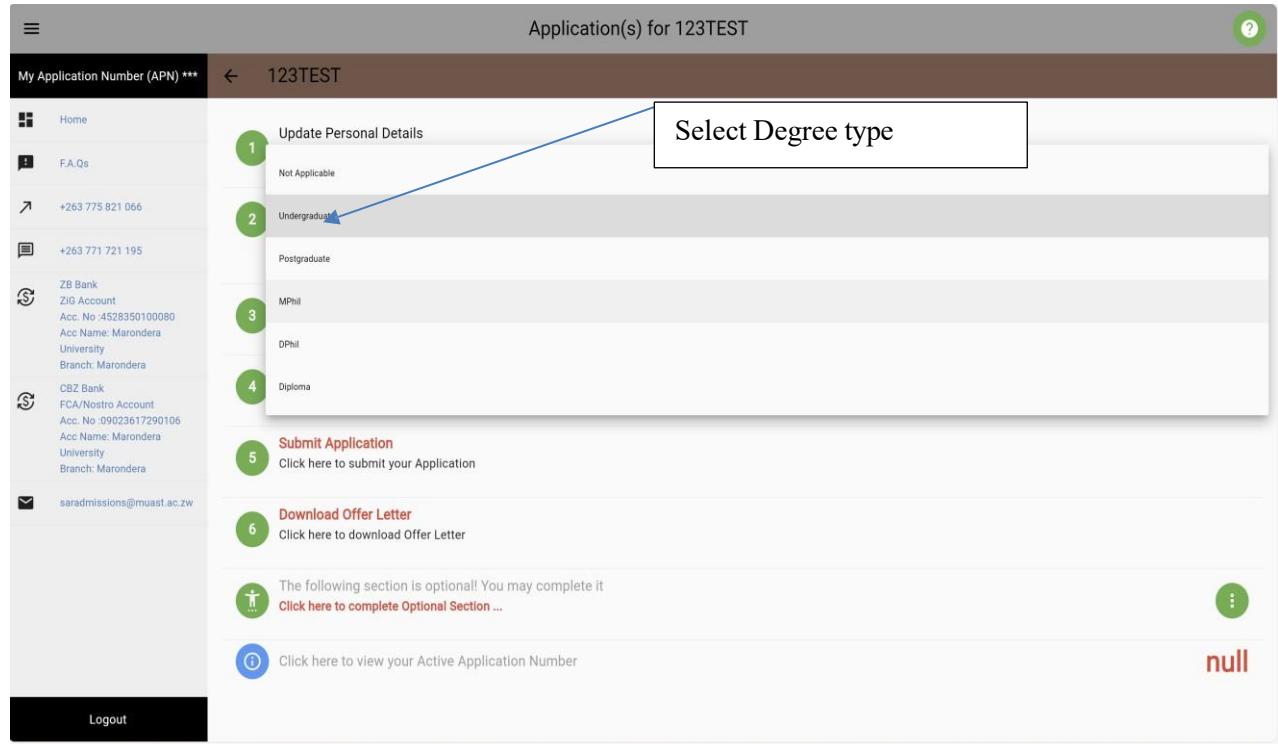
- Personal Information:** Full name, date of birth, nationality, ID/passport number



The screenshot shows the MUAST application form for step 4. The 'Select Gender' dropdown is open, showing 'Female' as the selected option. A callout box with an arrow points to the dropdown with the text 'Click the arrow to select gender'. The background shows a sidebar with banking information and a main form area with various application details.

Step 5: Application Category

Choose your application category, either undergrad, diploma, etc, as follows



Application(s) for 123TEST

My Application Number (APN) *** 123TEST

Home F.A.Qs +263 775 821 066 +263 771 721 195 ZB Bank ZIB Account Acc. No :4528350100080 Acc. Name: Marondera University Branch: Marondera CBZ Bank FCA/Nostro Account Acc. No :09023617290106 Acc. Name: Marondera University Branch: Marondera saradmissions@muast.ac.zw

1 Update Personal Details
Not Applicable

2 Undergraduate **Select Degree type**

Postgraduate

3 MPhil

4 DPhil

5 Diploma

6 Submit Application Click here to submit your Application

Download Offer Letter Click here to download Offer Letter

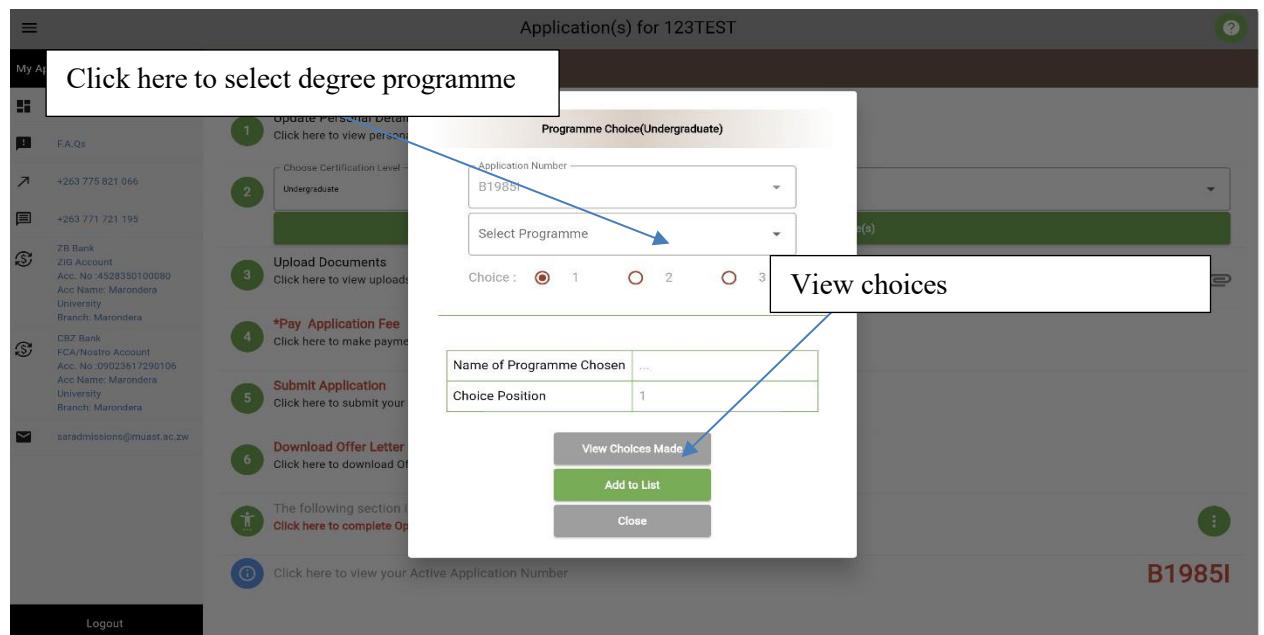
The following section is optional! You may complete it
Click here to complete Optional Section ...

Click here to view your Active Application Number

Logout null

Step 6: Choose Undergraduate Program

Click on the blue button to add program, after selecting add to list, do this for 3 choices as labeled and view choices when done.



Application(s) for 123TEST

Click here to select degree programme

1 Update Personal Details
Click here to view personal details

2 Undergraduate **Programme Choice(Undergraduate)**

3 Upload Documents
Click here to view upload documents

4 *Pay Application Fee
Click here to make payment

5 Submit Application
Click here to submit your Application

6 Download Offer Letter
Click here to download Offer Letter

The following section is optional! You may complete it
Click here to complete Optional Section ...

Click here to view your Active Application Number

View choices

Application Number: B19851

Select Programme

Choice : 1 2 3

Name of Programme Chosen: ...

Choice Position: 1

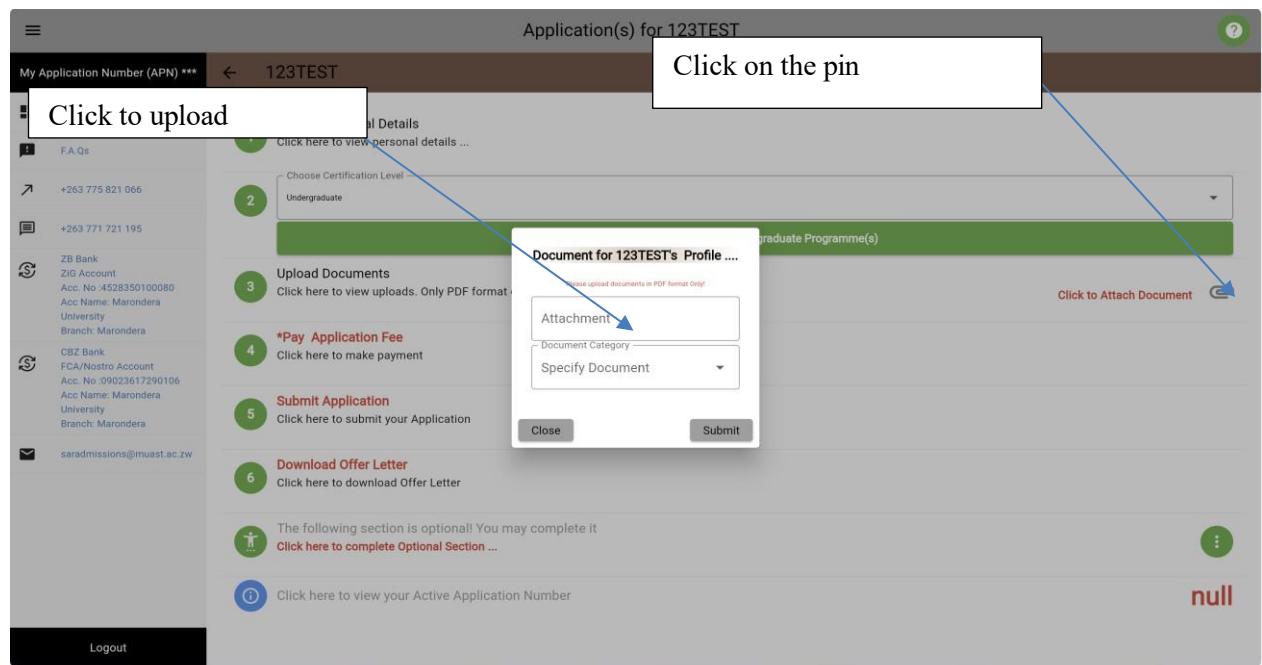
View Choices Made **Add to List** Close

B19851

Step 7: Supporting Documents

Upload certified copies of required documents in PDF format, repeat the process until you have completed all the necessary documents

- Academic certificates and transcripts
- National ID or passport
- Proof of payment for the application fee
- Passport-sized photograph



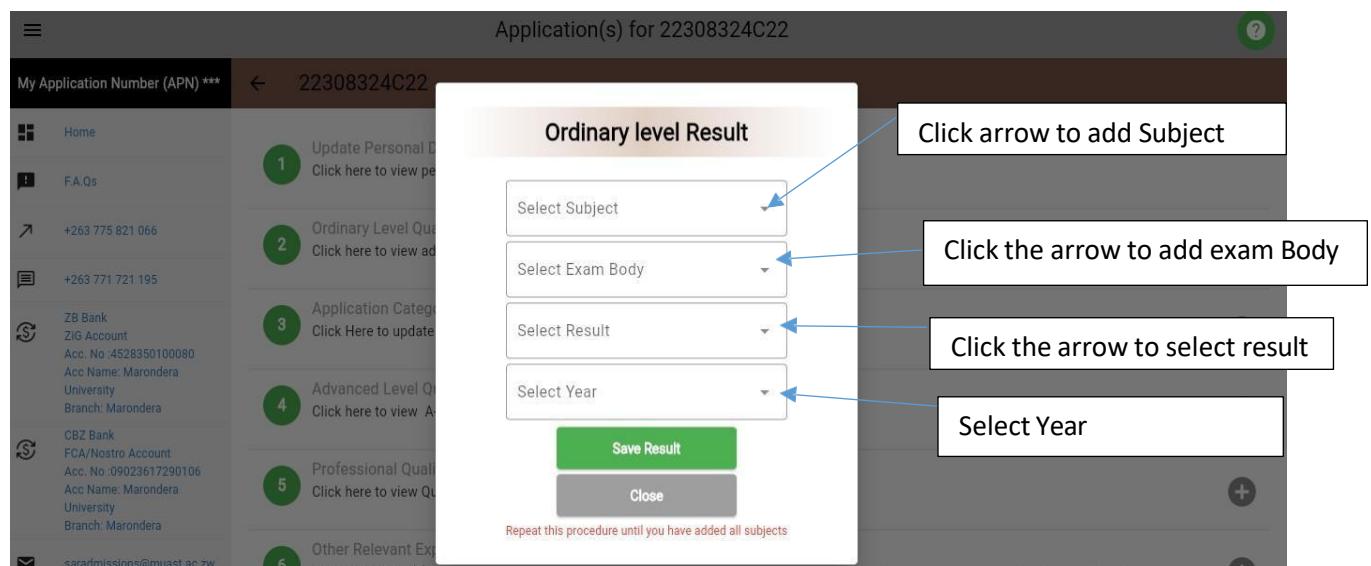
The screenshot shows the MUAST application portal. On the left, there is a sidebar with various application-related links. The main area is titled "Application(s) for 123TEST". It features a large "Click to upload" button and a "Click on the pin" button. A callout box points to the "Click on the pin" button. In the center, there is a list of steps: 1. Click here to view personal details..., 2. Choose Certification Level (Undergraduate), 3. Upload Documents (Click here to view uploads. Only PDF format), 4. Pay Application Fee (Click here to make payment), 5. Submit Application (Click here to submit your Application), 6. Download Offer Letter (Click here to download Offer Letter). Below these steps, there is an optional section: "The following section is optional! You may complete it" with a link "Click here to complete Optional Section...". At the bottom, there are "Close" and "Submit" buttons. To the right, there is a "Click to Attach Document" button and a "null" status indicator.

Step 8: Option 4

Click on Pay application fee button to make payment.

Step 9: O-level results

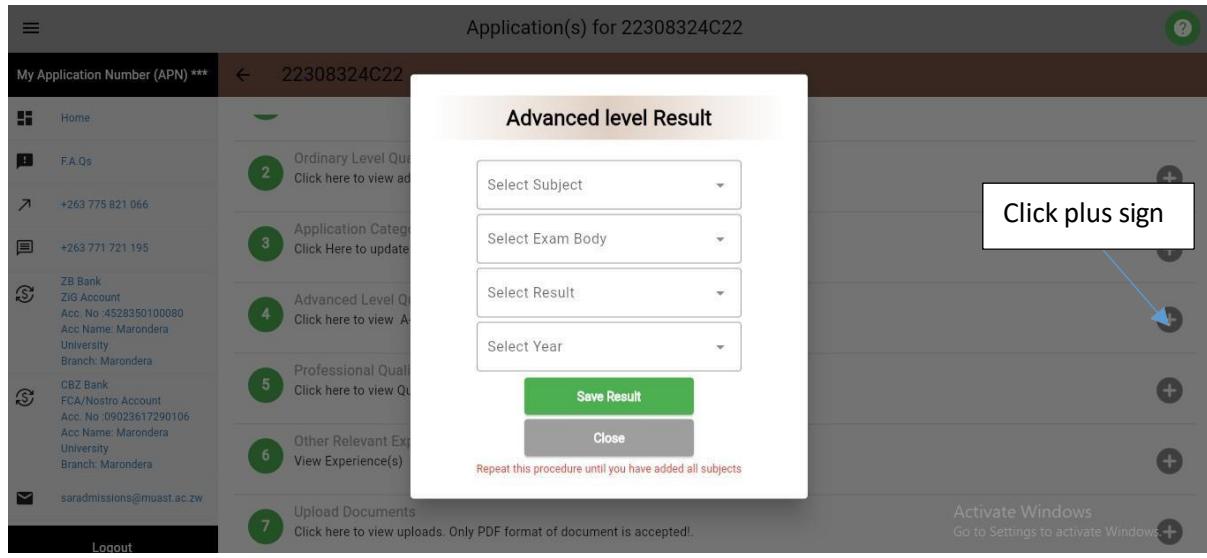
Add exam results, repeat the process, saving data until all subjects are finished.



The screenshot shows the MUAST application portal. On the left, there is a sidebar with various application-related links. The main area is titled "Application(s) for 22308324C22". A callout box points to the "Click arrow to add Subject" button. Another callout box points to the "Click the arrow to add exam Body" button. A third callout box points to the "Click the arrow to select result" button. A fourth callout box points to the "Select Year" button. A callout box also points to the "Save Result" button. The "Ordinary level Result" dialog box contains fields for "Select Subject", "Select Exam Body", "Select Result", and "Select Year". At the bottom of the dialog box, there is a "Save Result" button and a "Close" button. A note at the bottom of the dialog box says "Repeat this procedure until you have added all subjects".

Step 10: A-level results

Add exam results, repeat the process, saving data until all subjects are finished.



Application(s) for 22308324C22

My Application Number (APN) *** 22308324C22

☰

Home

F.A.Qs

+263 775 821 066

+263 771 721 195

ZB Bank
ZIG Account
Acc. No: 4528350100080
Acc Name: Marondera
University
Branch: Marondera

CBZ Bank
FCA/Nostro Account
Acc. No: 09023617290106
Acc Name: Marondera
University
Branch: Marondera

saradmissions@muast.ac.zw

Logout

Advanced level Result

2 Ordinary Level Qualifications
Click here to view details

3 Application Categories
Click Here to update

4 Advanced Level Qualifications
Click here to view Qualifications

5 Professional Qualifications
Click here to view Qualifications

6 Other Relevant Experience
View Experience(s)

7 Upload Documents
Click here to view uploads. Only PDF format of document is accepted!

Save Result

Close

Repeat this procedure until you have added all subjects

Click plus sign

Activate Windows
Go to Settings to activate Windows.

Contact Information for Support

Need Assistance?

If you encounter any challenges during your application process or require further guidance, please reach out to the relevant support offices listed below:

Registry Department

For inquiries about academic records, admissions, or document verification:

Ms Chekenya

- Phone: +263 77 582 1066

Bursary

For questions about payment of fees, financial assistance, or payment receipts:

Mrs Mumba

- Phone: +263 77 186 2214

ICT Support

For technical issues with the online application system or uploading documents:

Mr. Chimunhu

- Email: icthelpdesk@muast.ac.zw
- Phone: +263 77 599 4516

We are committed to providing prompt and helpful assistance. Do not hesitate to contact us should you need support at any stage of your application journey.